

## Travel services from RAC

As well as providing advice and special documents for motoring abroad the following services can all be arranged for you:

### RAC European Breakdown Cover

Includes roadside assistance, spares despatch, replacement vehicle, additional accommodation expenses, replacement driver, vehicle repatriation, etc.  
Call Travel Sales free on 08000 726 999\*\* quoting IDPL.

### Vehicle on Hire Certificate

Required if you are taking a hired or leased vehicle abroad and are not in possession of the original Vehicle Registration Document/Certificate. Call Travel Sales free on 08000 925556\*\* quoting IDPL.

### Camping Card International

Recommended if you are camping or caravanning abroad. The CCI includes up to 2,500,000 Swiss francs, third party insurance and is essential in Denmark. It is valid for one year, however, RAC can only sell the card to its members. Call Travel Sales free on 08000 925556\*\* quoting IDPL.

### Leaflet information

All information contained in this leaflet is believed to be correct at the time of printing, July 2014, but is subject to change without notice.

# International Driving Permit application form

An International Driving Permit (IDP) is internationally recognised and normally allows the holder to drive a private motor vehicle without additional formality.

RAC is authorised to issue both 1949 and 1926 Convention International Driving Permits to eligible applicants.

Ensure you carefully read the information inside before completing the application.

#### DATA PROTECTION ACT – INFORMATION USES

For the purposes of the Data Protection Act 1998, the data controller in relation to the information you supply is RAC Motoring Services [RACMS], (Company No: 1424399), RAC House, Brockhurst Crescent, Bescott, WS5 4AW. RACMS will share the information you provide, together with other information, with our group companies. We (RAC group companies) may use this for administration, marketing, customer services and profiling your purchasing preferences. We may disclose your information to our service providers and agents for these purposes. We may keep your information for a reasonable period to contact you about our services. It may be transferred to any country, including countries outside the European Economic Area for any of these purposes and for systems administration. Where this happens, we will ensure that anyone to whom we pass your information agrees to treat your information with the same level of protection as if we were dealing with it. When you give us information about another person, you confirm that they have authorised you to act for them, to consent to the processing and use of their personal data in the manner described in this notice and to receive on their behalf any data protection notice. You have the right to ask for a copy of your information (for which we will charge a small fee) and to correct any inaccuracies. We may record telephone calls for staff training and evidential purposes.

#### Sensitive data

By returning this form, you give us consent to use your sensitive personal data e.g. health data for your registration under the Motability Scheme (if appropriate), solely for the purposes for which you submit it.

Provided by RAC Motoring Services, registered in England with company number 01424399. Registered Address: RAC House, Brockhurst Crescent, Walsall, WS5 4AW.

# IDP Application

Please complete and post to:  
RAC Motoring Services, Travel Administration,  
PO Box 587, Great Park Road, Bristol BS32 4QN.

IDP02
Ref

## Personal details

Title	Surname										
	Forenames										
	Town and country of birth										

NOTE: IDP WILL BE SENT TO THIS ADDRESS UNLESS OTHERWISE NOTIFIED

Permanent address in the United Kingdom (as shown on UK driving licence)										Date of birth (DD/MM/YY)		


Contact telephone no.


e-mail address.


Postcode

## Travel and vehicle information

Specify countries for which you require IDP (see previous pages for IDP information and notes)


Start Date

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(must not be more than three months later than application date)

## Attach the following:

One recent passport size photograph per application (45-55mm high x 35-40mm wide) on photographic paper signed by you on the back and showing full face against a light background. A photocopy of your photocard driving license.

A photocopy of the page from your passport showing your photograph and identification details. Fee: £5.50 for one IDP plus a £2.50 processing fee per application. So its £8.00 for one IDP and £16.00 for 2 IDP's. There is a £6.95 special delivery charge if required within 2 working days. (Make cheques payable to RAC Motoring Services.) Please put 'x' here if special delivery is required. Please note, a signature will be required on delivery. Or please charge the above amount to my credit card/Switch account (put 'x' in box). Please note that we no longer accept Amex or Diners cards.

£
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Visa  Mastercard  Switch

Card no.


Valid from

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Expiry

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Security no.

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(last 3 digits on reverse of card)

Issue no. (Switch only)

## Declaration

I declare that all statements above are true and complete. I am over 18 years of age, I understand I must comply with the relevant laws of the countries in which I drive a motor vehicle, including the UK. I confirm the driving licence information shown is current at the date of application. I have not been banned from holding a driving licence for medical reasons. EU driving licence holders: I further declare I am normally resident in the UK at the above address.

Signature

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Date

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Office use only

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Received by

Date

ID checked

## What you need to know

An IDP is valid for one year. An IDP can only be issued to applicants who:

- a) hold a full UK driving licence covering the type of vehicle for which the IDP is required
- b) An IDP can be issued to a holder of a provisional licence who has passed the UK Driving Test, provided their valid certificate of competence to drive is also submitted with their application. A photocopy should be sent with postal applications, not the original certificate.
- c) are permanently resident in the UK
- d) are at least 18 years of age.

An IDP cannot be issued to holders of foreign driving licences, except holders of EU driving licences who are resident in UK.

Holders of driving licences issued in Guernsey/ Jersey must apply to the relevant licensing authority for an IDP: Guernsey: States Traffic Committee, tel 01481 243400\*\* Jersey: Driver and Vehicle Standards Department, tel 01534 833244\*\*

An IDP cannot be issued more than three months in advance. An IDP cannot be issued retrospectively.

Normally a 1949 Convention IDP will be provided but for Iraq and Somalia a 1926 Convention IDP is required.

You must always take your UK driving licence with you when driving abroad, even if you hold an IDP. You will need to present it when hiring a car and may require it to show the authorities if requested.

### Counterfeit IDPs

Motorists are reminded to ensure that IDPs are only purchased from officially delegated organisations, e.g. RAC or AA in the UK.

Please check on our website using the below link to get up to date information on what the legal requirements are for driving in each country:

[www.rac.co.uk/travel/driving-abroad/international-driving-permit](http://www.rac.co.uk/travel/driving-abroad/international-driving-permit)

### Photocard UK licence

It is believed the new photocard UK licence will be accepted almost anywhere in Europe. You will need to obtain a 'hirer' code from DVLA when hiring a vehicle.

## How to apply

Please carefully read the application form in this leaflet and complete it in full.

Ensure you have attached all the necessary documents/photocopies, photograph(s) and appropriate fee to your application. Please note: Electronic applications and scanned photographs are not accepted.

Post your application to the address indicated on the application form.

We will send your IDP by first class post, please allow up to 10 days before travel and note that IDP applications are processed according to most imminent travel date.

If you cannot send a photocopy of your UK driving licence or complete details on the application because the original is lost or with the DVLA for re-issue etc, you should contact the DVLA. The DVLA telephone number to call is 0870 240 0009\*\*

Please note, however, there may be delays in getting through at busy times and we cannot accept responsibility if such delays prevent us issuing an IDP in time.

